

Appendix 2
Periodic report: from 1/3/2022 to 31/05/2022
Time4AlternativeCreativity in remote space
PART A – A SUBSTANTIVE REPORT

Project's result	Description of activities carried out
01	
02	
03	
Management	<p>The activities that concern the management of the Agricultural and Ethnographic Museum of Aradossivia, Ellassona (AEMA) during the fourth quarter of the project's life were as followed:</p> <ol style="list-style-type: none"> 1. Informing the Board of AEMA regarding the Time4AC project, its progress and the steps that need to further be done. 2. Identification of human resources needed for project's effective implementation 3. Preparation for the participation in the meeting in Cyprus. 4. Selection of the team members to attend the meeting 5. Preparation of the material to be presented in the meeting along with the results of the research that need to be discussed among partners 6. Coordination and management of the museum's team in order to support and facilitate the development and implementation of the project deliverables.
Multiplier events, dissemination	



<p>Monitoring and evaluation activities and results of the project</p>	<p>Designing an Internal Communication plan among the work team members for monitoring the progress of activities and tasks. The tools used for this purpose are e-mail, telephone, skype, face to face meetings.</p> <p>Ensuring that all members have access to same database by using online tools for sharing files (dropbox, google drive etc)</p> <p>It has been also developed an Online project timetable and time schedule of activities in order to monitor the progress on time, of each activity.</p> <p>Developing of a hierarchical list of project activities in order to be possible the production of expected outcomes. The work breakdown and the recognition of possible unacceptable variations are essential in evaluating the projects results.</p>

Deviations from schedule:



31/05/2022

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Date and signature