

**Appendix 2**
**Periodic report: from 1/12/2021 to 28/02/2022**
***Time4AlternativeCreativity in remote space***
**PART A – A SUBSTANTIVE REPORT**

<b>Project's result</b>	<b>Description of activities carried out</b>
01	<p>We explored our network in order to find the appropriate stakeholders that will be willing to participate in the In Depth Interviews (IDI). These stakeholders are professionals who are active in the cultural and the creative sector and have long experience in running and/or working with cultural institutions not only in the region of Elassona but also in a wider scale. Their points of view are of high importance for the project's implementation and this fact was highlighted during our communication with them, also constituting our main argument for persuading them to participate in the Interview</p>
02	<p>Within the framework of this output we explored our potential in finding people with disabilities that could participate in the research through the completion of a questionnaire. The identified persons were approached by the Museum's team. The main goals and objectives of the project were explained to them while instructions were given on how they could complete the questionnaire. It should be added that the initial language of the questionnaire was English and for purposes of convenience both Greek partners decided that it should be distributed in Greek language. Therefore, both partners collaborated in providing the Greek version of it.</p>
03	
Management	<p>The activities that concern the management of Agricultural and Ethnographic Museum of Aradossivia, Elassona (AEMA) during the third quarter of the project's life were as followed:</p> <ol style="list-style-type: none"> <li>1. Informing the Board of the AEMA regarding the Time4AC project. More specifically, the progress of the project was presented, the timeline of responsibilities and tasks for the second quarter and the allocation of tasks were identified as well.</li> <li>2. Implementation of a mini research in order to identify potential institutions/ organizations/ museums/ professionals that are active in the field of arts and</li> </ol>



	<p>crafts, culture and the creative industry.</p> <ol style="list-style-type: none"> <li>3. Activation of the personal network of AEMA in order to facilitate the conduct of interviews with the identified professionals/ organizations / institutions/ Other museums etc.</li> <li>4. Activation of the personal network of AEMA in order to find people with disabilities that could participate in the completion of the questionnaire.</li> <li>5. Coordination and management of the Partner's team in order to support and facilitate the development and implementation of the project deliverables.</li> </ol>
Multiplier events, dissemination	
Monitoring and evaluation activities and results of the project	<p>Designing an Internal Communication plan among the work team members for monitoring the progress of activities and tasks. The tools used for this purpose are e-mail, telephone, skype, face to face meetings.</p> <p>Ensuring that all members have access to same database by using online tools for sharing files (dropbox, google drive etc)</p> <p>It has been also developed an Online project time table and time schedule of activities in order to monitor the progress on time, of each activity.</p> <p>Developing of a hierarchical list of project activities in order to be possible the production of expected outcomes. The work breakdown and the recognition of possible unacceptable variations are essential in evaluating the projects results.</p>



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**Deviations from schedule:**



..... 28/09/2022 .....

Date and signature

**Appendix 4**
***Time4AlternativeCreativity in remote space***
**MONTHLY TIME SHEET**

Partner: Agricultural- Ethnographic Museum of Aradossivia, Elassona (AEMA)

First name and last name: Konstantinos Akrivos

Profil of staff (researcher/teacher/technical) and No of Project's result: Researcher / IO1 &amp;IO2

Month/year: 12/2021

<b>Day</b>	<b>Number of hours</b>	<b>Short description of the activity</b>
01/12/2021	2	Contribution in the Greek version of the questionnaire. Review and / or comments, and/ or adjustments to the special needs of this target group within the national context (IO2)
02/12/2021	4	Development of a list with key stakeholders that are activated in the cultural and creative sector. Primarily, the stakeholders derive from the Museum's direct network and they are activated inside and outside the regional boundaries of Elassona. These stakeholders will be contacted in order to participate in the interviews for the IO1.
03/12/2021	2	Development of a list with key stakeholders that are activated in the cultural and creative sector. Primarily, the stakeholders derive from the Museum's direct network and they are activated inside and outside the regional boundaries of Elassona. These stakeholders will be contacted in order to participate in the interviews for the IO1.
07/12/2021	4	Communication with people with disabilities and distribution of a questionnaire for carrying out a research within the framework of IO2. They were also informed about the project while specific instructions were provided to them for the correct completion of the questionnaire.
08/12/2021		Development of a list with key stakeholders that are activated in the cultural and creative sector. Primarily, the stakeholders derive from the Museum's direct network and they are activated inside



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	2	and outside the regional boundaries of Elassona. These stakeholders will be contacted in order to participate in the interviews for the IO1.
09/12/2021	2	Communication with people with disabilities and distribution of a questionnaire for carrying out a research within the framework of IO2. They were also informed about the project while specific instructions were provided to them for the correct completion of the questionnaire.
<b>SUM</b>	16	

Date, signature of person responsible

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31/12/2022



Date, signature of Partner Coordinator

31/12/2021

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**Appendix 4**
***Time4AlternativeCreativity in remote space***
**MONTHLY TIME SHEET**

Partner: Agricultural- Ethnographic Museum of Aradossivia, Ellassona (AEMA)

First name and last name: Konstantinos Akrivos

Profil of staff (researcher/teacher/technical) and No of Project's result: Researcher / IO1&amp;IO2

Month/year: 01/2022

<b>Day</b>	<b>Number of hours</b>	<b>Short description of the activity</b>
07/01/2022	2	Communication with people with disabilities and distribution of a questionnaire for carrying out a research within the framework of IO2. They were also informed about the project while specific instructions were provided to them for the correct completion of the questionnaire
10/01/2022	2	Communication with people with disabilities and distribution of a questionnaire for carrying out a research within the framework of IO2. They were also informed about the project while specific instructions were provided to them for the correct completion of the questionnaire.
11/01/2022	4	Development of a list with key stakeholders that are activated in the cultural and creative sector. Primarily, the stakeholders derive from the Museum's direct network and they are activated inside and outside the regional boundaries of Ellassona. These stakeholders will be contacted in order to participate in the interviews for the IO1.
12/01/2022	4	Development of a list with key stakeholders that are activated in the cultural and creative sector. Primarily, the stakeholders derive from the Museum's direct network and they are activated inside and outside the regional boundaries of Ellassona. These stakeholders will be contacted in order to participate in the interviews for the IO1.
13/01/2022	4	Development of a list with key stakeholders that are activated in the cultural and creative sector. Primarily, the stakeholders derive from the Museum's direct network and they are activated inside and outside the regional boundaries of Ellassona. These stakeholders will be contacted in order to participate in the interviews for the IO1.
<b>SUM</b>	16	



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31/01/2022

Date, signature of person responsible

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Centrum badawczo-szkoleniowe Sp. z o.o.



Date, signature of Partner Coordinator

31/01/2022

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